



University Transit

Reservation Information

University Transit is pleased to provide any University Department or Organization with shuttle rentals. All shuttle reservations are based upon availability.

Please note that our shuttle capacity is 30 riders per bus.

Rates: Shuttle services are calculated at a flat rate of \$80.00 per hour per bus. This includes the driver, the vehicle, and the fuel. There is a minimum 2 hours use charge for each bus reserved. Reservation times begin ½ hour prior to the start time of the event and end ½ hour after the conclusion of the event.

In addition to the hourly shuttle rate and minimum use charge, the reserving party is responsible for any fees incurred during the charter, including road or bridge tolls, parking or storage fees and admission for the driver(s) to any facility that charges an admission for each occupant of the vehicle, including the driver. In the event a reservation will require additional drivers, an overnight stay for the driver, and/or meals for the driver, the reserving party will be responsible.

Additional Information: All transit vehicles are cleaned at no additional charge to the reserving party. However, if the group or department abuses a vehicle so that it requires extensive cleaning, there will be an additional charge of \$160.00 per bus. All additional charges will appear on the invoice you receive from University Transit.

Cancellations: All cancellations should be made at least 48 hours prior to a scheduled event. If a reservation is cancelled less than 48 hours prior to the event, there will be a minimum charge of 2 hours use.

Rules & Regulations: The use of tobacco products, possession of alcoholic beverages or other drugs is strictly prohibited. Violation of this policy can result in immediate termination of the charter. At no time shall the driver be encouraged or pressured to break a law or circumvent our policies. Our drivers must adhere to all laws and limitations set forth by Mississippi State University and by federal regulations.

Reservations

[Click here for Shuttle Reservation Request Form \(PDF\)](#)

For additional information, please contact

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