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## Departmental Request for Visitor Permits

Note: Visitor Permits are \$1.50 each and can only be purchased in increments of 25.

Date \_\_\_\_\_ Department \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone Number \_\_\_\_\_

Banner Account Number \_\_\_\_\_

Billing Mail Stop \_\_\_\_\_ Amount of Permits Requested \_\_\_\_\_

Signature \_\_\_\_\_

\*\*All Requests are subject to approval by the Director or appropriate staff.

\*\*Prompt payment is required in order to prevent the account from being placed on hold.

Upon completion of this form, please return to Parking & Transit Services at mail stop 9568, via fax to 325-1771, or email to [parkingservices@parkingtransit.msstate.edu](mailto:parkingservices@parkingtransit.msstate.edu)

If you need assistance, please call 325-2661.

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